

## MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS

**DATE:** June 3, 2024

**PLACE:** Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

### **SUPERVISORS ATTENDANCE:**

Beth Birchall, Jay Kreider, Charles Stouff, Kevin Boyer, and Ryan Fisher were present.

### **CALL TO ORDER:**

Jay Kreider called the meeting to order at 7:00 PM and led with the Pledge to the Flag and a prayer was said.

### **MINUTES & TREASURER'S REPORT**

Ryan Fisher made a motion, which was seconded by Kevin Boyer, to approve the minutes of the May 6, 2024, Supervisors Meeting. The motion passed 5-0.

Beth Birchall presented the Treasurer's Report for the period ending May 31, 2024. A motion was made by Kevin Boyer and seconded by Jay Kreider, to approve the Treasurer's Report. The motion passed 5-0.

With all the Township's PLGIT accounts paying interest over 5%, a motion was made by Ryan Fisher, which was seconded by Kevin Boyer, to cash out all the Ginnie Mae General funds and transfer them to the PLGIT General Fund. The motion passed 5-0.

A motion was made by Ryan Fisher, which was seconded by Jay Kreider, to cash out all the Ginnie Mae Capital funds and transfer them to the PLGIT Capital fund. The motion passed 5-0.

A motion was made by Ryan Fisher, which was seconded by Kevin Boyer, to cash out all the Ginnie Mae Trestle funds and transfer them to the PLGIT Trestle fund. The motion passed 5-0.

A motion was made by Ryan Fisher, which was seconded by Kevin Boyer, to cash out all the Ginnie Mae State funds and transfer them to the PLGIT State fund. The motion passed 5-0.

Ryan Fisher made a motion, which was seconded by Charles Stouff, to approve the bills for payment totaling \$49,966.66. The motion passed 5-0.

Charles Stouff made a motion, which was seconded by Kevin Boyer, to approve the bills for payment, from the State Fund, for the materials purchased for the approved paving project, totaling \$146,448.89. The motion passed 5-0. A comment was heard from Duane Sellers, 161 Hilldale Road.

### **PUBLIC COMMENT**

None was heard

### **DEPARTMENT REPORTS:**

**Road Department:** Dave Williams read the report for May.

Week of May 5<sup>th</sup>

Cut trees with a tree cutter on Douts Hill, House Rock, and Loop. Remove logs from tree cutting on House Rock. Mowing road banks on multiple roads.

Week of May 12<sup>th</sup>

Take T-91 to the shop for inspection. Clean gutters on House Rock. Take the plow and tire chains off T-04, Pressure wash T-04. Patch potholes on Horse Hollow. Take John Deere to the shop to refill the AC refrigerant. Mowing road banks on multiple roads. Pick up T-91 from the shop.

Week of May 19<sup>th</sup>

Road check. Open blocked pipes on Rail Trail. Trim around Amtrak posts, signs, benches, and parking curbs on the Rail Trail. Mowing road banks on multiple roads and Rail Trail. Work with the welder to attach the berm machine to T-91. Take T-04 to the shop for inspection.

Week of May 26<sup>th</sup>

Observe the Memorial Day Holiday. Cut trees with a tree cutter on Martic Forge Loop, Hilldale, and Clark Hill. Pick up T-04 from the shop. Remove logs from tree cutting on Martic Forge Loop. Take grade shots and mark road for PA One Call notification for new pipe installation on Old Pinnacle. Meet with the property owner and mark the area for PA One Call notification for dry hydrant installation at Olde Forge Campground. Mowing road banks on multiple roads.

Ryan Fisher asked about the tree on Clark Hill, which was discussed at last month's meeting. The tree is gone. The property owner was notified, and the tree was taken down.

Jay Kreider asked about the Dry Hydrant, to be placed at the Olde Forge Campground location on McKelvey Lane. It is scheduled to be installed in the upcoming week.

The truck, which was ordered last year and delivered to the garage for the installation of the up-fittings, is still not done. Every time Dave Williams calls for an update, he keeps being told another 6-7 weeks. After discussion, Jay Kreider stated that a visit to the garage was in order. Dave Williams, Jay Kreider, and Beth Birchall intend to visit the garage within a couple of days. Comment was heard from Duane Sellers stating, the fact that they have had our truck since last November is unacceptable.

Jay Kreider asked about Camelia Lane and the second cul-de-sac. Dave Williams has contacted the current owner, whose father was the one who did the subdivision and added the cul-de-sac, to ask him if he had anything showing that the township took it by dedication. He has nothing. Jay would like to see us take it over. Charles Stouff asked how much it would cost us and if done how much does it add to our Liquid Fuels payment. Our attorney would need to be involved and most likely road dedications take place by Ordinance, which has fees attached to them. Our PennDOT rep indicated that we might get \$30 added to our annual Liquid Fuels payment. Duane Sellers commented that he recommended before the Township ever takes any roadways, that boring be taken to guarantee that the roads were built to PennDOT specs. Kevin Boyer agrees that any roads under consideration should be tested. Dave Williams stated that typically when a landowner/developer wants the township to take over a road, it falls on the landowner/developer to get the roadway ready, such as guaranteeing PennDOT specs have been met and having any borings taken. Dave Williams will contact Strausser Engineering, who originally did the subdivision, to see if they have anything indicating the intent of that cul-de-sac. Further discussion was tabled until the July meeting.

Regarding the pipe on Old Pinnacle Road, which was discussed last month, Talon has sent an email, through our engineer Jim Caldwell with Rettew, their intention is to pay for all materials in the replacement of the pipe, however, the Township will do the installation. A motion was made by Jay Kreider and seconded by Ryan Fisher to order the materials and do the installation, conditioned on the Township receiving a check from Talon to purchase the materials. The motion passed 5-0.

Dave Williams explained that when the Seal Coat bids were opened, that Clark Hill, Sellers Road, and Bethesda Church W, still needed prep work done on them. He received a quote from Longs Asphalt's estimator who has given him a quote of \$101,000. Since these roads get limited use he has concerns about investing that much money into them and would like to consider other options before we have them seal-coated. The winning bidder for Seal Coat this year is Martin Paving, who he has been contacted about only doing Pennsy Road. The way we put the bid out, allows us the option to do this. After further discussion, a motion was made by Ryan Fisher and seconded by Jay Kreider to have Martin's only seal coat Pennsy Road. The motion passed 5-0.

Our 1997 International Dump truck was taken to the shop for inspection, and the Township has been told that the body was in bad condition and would not pass inspection. After discussion, Beth Birchall made a motion, which was seconded by Kevin Boyer to retire this truck and place it on Municibid to sell it. The motion passed 5-0.

**Zoning Officer Report:** 5 building permits, and 5 zoning permits were issued in May.

**RAIL TRAIL:**

Parking Lot Expansion – Jim Heard commented that the parking expansion is done, except for some paving. It is being used. He has the chance to possibly apply for another mini-grant through the Lanc Conservancy to place a roof over the picnic table. He will keep the Board updated. He has received requests for a porta-potty. He knows that Providence has one placed and a sponsor took care of placing it and servicing it. He will look into it. He would want it placed down the trail, which eliminates vehicle travelers, just stopping to use it. He plans on attending a grant workshop, which is being held by Senator Martin’s office, on June 18<sup>th</sup>.

**UNFINISHED BUSINESS:**

None was heard

**NEW BUSINESS:**

Resolution 06-03-24 Auditors Compensation for newly elected auditors. A roll call was taken and passed 5-0

364 Steinman Farm Road – Release, Waiver of Subrogation, and Indemnification for the well distance from the septic. A motion was made by Charles Stouff and seconded by Kevin Boyer to approve the document for recording. The motion passed 5-0.

Zoning Hearing Board alternate: A motion was made by Beth Birchall and seconded by Ryan Fisher to appoint Duane Sellers to the Zoning Hearing Board as the alternate. The motion passed 5-0

Emergency Management appointment: After discussion, a motion was made by Kevin Boyer and seconded by Jay Kreider to appoint Mike Hall as Martic’s Emergency Management Coordinator. The motion passed 5-0. Beth Birchall will contact Tony Williams to forward to the Township his resignation.

The next meeting of the Martic Township Board of Supervisors is scheduled for July 1, 2024, at 7:00 p.m. at the Municipal Building.

There being no further business the meeting was adjourned by Beth Birchall and seconded by Charles Stouff at 8:24 pm.

Respectfully submitted,

Karen D. Sellers  
Martic Township Manager