

## MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS

**DATE:** March 4, 2024

**PLACE:** Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

**SUPERVISORS ATTENDANCE:** Beth Birchall, Jay Kreider, Charles Stouff, Kevin Boyer and Ryan Fisher were present.

**CALL TO ORDER:** Jay Kreider called the meeting to order at 7:00 PM and led with the Pledge to the Flag and a prayer was said.

An Executive meeting was held on February 27, 2024, to discuss employee matters.

### **MINUTES & TREASURER'S REPORT**

Beth Birchall made a motion, which was seconded by Kevin Boyer, to approve the minutes of the February 5, 2024, Supervisors Meeting. The motion passed 5-0.

Beth Birchall presented the Treasurer's Report for the period ending February 29, 2024. A motion was made by Ryan Fisher and seconded by Charles Stouff, to approve the Treasurer's Report. The motion passed 5-0.

A motion was made by Beth Birchall, which was seconded by Charles Stouff, to transfer Ginnie Mae General funds, \$59,324.42 to the PLGIT General Fund. The motion passed 5-0.

A motion was made by Beth Birchall, which was seconded by Charles Stouff, to transfer Ginnie Mae Capital funds, \$6,872.06 to the PLGIT Capital fund. The motion passed 5-0.

A motion was made by Beth Birchall, which was seconded by Jay Kreider, to transfer Ginnie Mae State funds, \$2,765.70 to the PLGIT State fund. The motion passed 5-0.

A motion was made by Beth Birchall, which was seconded by Kevin Boyer, to transfer Ginnie Mae Trestle funds, \$1,031.02 to the PLGIT Trestle fund. The motion passed 5-0.

Ryan Fisher made a motion which was seconded by Kevin Boyer, to approve the bills for payment totaling \$28,136.64. The motion passed 5-0.

### **PUBLIC COMMENT**

Duane Sellers, 161 Hilldale Road, commented on the Drug Task Force annual payment, and stated that it is based on the Census count for Martic. Also, he asked if the Township determined if PLGIT covers the township's funds. Beth Birchall stated they do, dollar for dollar and a PLGIT representative will be at the April meeting.

### **DEPARTMENT REPORTS:**

**Road Department:** Dave Williams read the report for February.

Week of February 4<sup>th</sup>

2 days working on Rail Trail Parking Lot expansion. Repair flashing light on stop sign at 324 and Red Hill. Take T-05 to shop for front end alignment. Repair backhoe. Pick up filters and change oil in T-90. Measure roads for paving project. Pick up T-05 from shop. Road check. Clean up rocks pushed into yard by snowplow on Hilldale. Cut trees with loader on Tucquan Glen, Loop and Horse Hollow.

Week of February 11<sup>th</sup>

Take T-05 to shop to replace faulty oil pressure sensor. Repair plow on T-04. Check trucks and equipment and load trucks in preparation for predicted snow. Plowing and salting. Salting icy spots. Clean up trees downed by storm. Repair tire chains. Wash trucks. Road check. Get trucks and equipment ready for more snow. Plowing and salting and pushing drifts.

Week of February 18<sup>th</sup>

Pushing drifts. Wash trucks. Repair tire chains. Install new delineator and stop sign on Clark Hill. Install new Curve, Watch Children and Hidden Driveway signs on Pencroft N. Road Check. Grease T-90. Meet with multiple contractors to look at paving and sealcoat jobs. Meet with E.M. Kutz representatives in Reading to look at equipment for new truck and discuss control locations.

Week of February 25<sup>th</sup>

Road check. Wash all trucks, loader and backhoe. Meet with multiple contractors to look at paving and sealcoat jobs. Clean up snowplow damage on multiple roads. Put stone in low shoulder on Tucquan Glen. Clean up snowplow damage around office. Clean up flower beds and yard for mowing around office and garage Paint hydraulic box on T-90. Meet Crane operator to look at Creamery Road pipe replacement. Road check and clean up fallen trees after high wind. Make new suction pipe for Creamery Road pipe replacement.

The pipe replacement on Creamery Road, is scheduled to take place the third week of March.

Jay Kreider asked if the gears have been changed on the tractor? Dave Williams is expecting that to take place in the spring.

2024 Proposed Road work: Bid packets were opened and read on Thursday, February 29<sup>th</sup>.

Paving: Dave Williams wanted to remind the Board that we bid only for Paving (in-place) and, like last year, the Township will be purchasing the asphalt. We purchase the asphalt tax free, which is a savings.

Tucquan Glen Rd (between Pencroft Dr N and Hilldale Rd) and Tucquan Glen Rd (between Hilldale Rd to the dirt road portion) After discussion, a motion was made by Beth Birchall and seconded by Kevin Boyer, to award the 2024 Paving project to Kinsley Construction for \$50,634.00, which was the low bid. The motion passed 5-0.

Seal Coat: Bethesda Church Rd W (between Crystal Dr and River Rd), Clark Hill (2 portions: between River Rd and House Rock Rd and House Rock Rd and Sellers Rd) and Sellers Road (between Clark Hill Rd and Bridge Valley Rd) and Pennsy Road. After discussion, a motion was made by Beth Birchall and seconded by Charles Stouff, to award the 2024 Seal Coat project to Martin's Paving for \$64,327.54, which was the low bid. The motion passed 5-0.

**Zoning Officer Report:** 3 building and 1 zoning permit were issued.

### **UNFINISHED BUSINESS**

Beth Birchall stated that she received updated information from UniFirst, with regards to the uniforms for the road department. To upgrade the uniforms to class 3, the cost will be an additional \$2.09/piece. We will need to sign a 5-year contract which allows for a 5% increase in cost per year. After discussion, a motion was made by Beth Birchall and seconded by Kevin Boyer, to conditionally approve the change to UniFirst for the Township's uniforms, if they provide an updated contract showing the 5% increase in cost per year information. The motion passed 5-0.

Audio and Speaker system: Jay Kreider stated that after receiving information that the new municipal building will include an audio system, he asked that any discussion on this matter wait until then.

### **NEW BUSINESS**

1304 Holtwood Road, Kingdom Fence & Supply – Enforcement / Consent Agreement. Tim Trostle with Strausser Engineering presented the current stormwater management plan to the Board. He stated that he was asked to attend the meeting to make the presentation. Jay Kreider explained that the Board would not garner support for his clients, ahead of the Zoning Hearing Board meeting. He also suggested that if Mr. Trostle has not seen the property lately, he should. Comment was heard from the Zoning Officer, Dennis Shenk, and Duane Sellers, previous supervisor, who was on the Board when the issue was brought to the Township's attention. Beth Birchall thanked Mr. Trostle for the plan and stated that we would share the plan with the Township attorney. A motion was made by Beth Birchall and seconded by Charles Stouff, to authorize the Chairman of the Board of Supervisors to attend the

Zoning Hearing Board meeting to determine if the plan presented to the Zoning Hearing Board is adequate and to work with the Solicitor to either have the Zoning Hearing Board impose conditions or deny the application. The motion passed 5-0.

Lancaster Conservancy has requested a letter of support in the acquisition of grants to purchase more properties in Martic Township. Duane Sellers commented that unfortunately, the Conservancy, as one of the largest land holders in Martic, does not do a good job at supporting the fire company, however rescues on their preserved properties are the most demanding. Jim Hearn, 137 Hollow Woods Dr. stated that they have awarded grants to the rail trail for the expansion of the parking lot. After discussion, it was decided not to send a letter of support in the acquisition of more land and ask them to attend an upcoming Supervisor's meeting, so that the Board and the public can ask them what their long-range plans are for Martic Township.

Supervisor's digital device for meeting items – Beth Birchall asked permission to purchase a Microsoft Surface to use during meetings, instead of paper copies. Charles Stouff stated he is more in favor of an iPad, for the cost. Beth Birchall will look into the costs by checking with our IT guy and get back to the Board at the April meeting.

Fulton Bank CD – Beth Birchall explained that in 2009, the Township required new Holding Tank Agreement applicants to post a financial security of their system. The Township received \$2,500 Fulton Bank CD, because there was no escrow account established at the time. As we now have in place an escrow account, specifically for financial security, Beth Birchall made a motion, which was seconded by Charles Stouff, to cash the CD and place the funds in our escrow account. The motion passed 5-0.

Beth Birchall made a motion, which was seconded by Ryan Fisher, to accept the resignation of Laura Finberg from the Zoning Hearing Board. The motion passed 5-0.

Beth Birchall made a motion, which was seconded by Ryan Fisher, to appoint Ryan Anastasio to the Zoning Hearing Board. The motion passed 5-0.

Rawlinsville Volunteer Fire Company presented their annual highlights from 2023. Victor Ressler, RVFC President, stated that the Public Safety Committee, is up and running. He gave an overview of their finances, stating that in the past year they did receive extra funds, due to the COVID ARPA funding that went out to the Townships. They are always struggling with residents to donate. Carl Strickler, RVFC Chief, commented on the equipment they have. They have refurbished a couple of pieces, and the cost savings were a benefit vs buying new. He also presented information regarding the types of calls they have had, along with information on the many challenges volunteer fire companies are facing with regards to funding. Comments were heard from Jim Hearn and John Wiker, Conestoga Township.

The next meeting of the Martic Township Board of Supervisors is scheduled for April 1, 2024, at 7:00 p.m. at the Municipal Building.

There being no further business the meeting was adjourned at 8:37 pm.

Respectfully submitted,

Karen D. Sellers  
Martic Township Manager